



"People
helping people
help
themselves"

Mitchell E. Daniels, Jr., Governor
State of Indiana

Division of Disability and Rehabilitative Services

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To: Providers of Developmental Disabilities Waiver Services and Stakeholders who Support Individuals with Disabilities in Indiana

From: Peter A. Bisbecos, DDRS Director

Date: February 1 2010

Re: Clarification of Prevocational and SEFA Services under the DD Waiver Renewal

On September 29, 2009, the Division of Disability and Rehabilitative Services (DDRS) announced the approval of the Developmental Disabilities (DD) Waiver Renewal application by the Centers of Medicare and Medicaid Services (CMS). Under the DD waiver renewal, as of October 1, 2009, a participant may use:

1. Prevocational Services for a time period of up to 12 consecutive months
2. Supported Employment Follow-Along (SEFA) services for a time period of up to 18 months in the same employment setting

The September 2009 DDRS Third Quarter Policy Bulletin states:

(http://www.in.gov/fssa/files/092909_DDRS_Quarterly_Policy_Bulletin.pdf)

As a component of the bundled Day Services under the prior (expiring) DD Waiver, no limit previously existed for the amount or duration of Prevocational Services or Supported Employment Follow-Along (SEFA). Under the DD Waiver renewal, a participant may only utilize Prevocational Services for a time period of up to 12 months and may only utilize SEFA for a time period of up to 18 months in the same employment setting. The time limit clock for both of these services begins at the Start Date of the service as it first appears on any approved Initial, Annual or Update Plan of Care/Cost Comparison Budget (CCB) (and subsequent Notice of Action) having an Initial or Annual Start Date falling on or after the October 1, 2009 effective date of this waiver renewal.



Clarifications

- 1) Prevocational Services:
 - a) The 12 month window of opportunity begins with the first month that Prevocational services appear on a participant's CCB.
 - b) Regardless of any historical use of the service, the time limit clock is not set into motion until the service first appears on an Initial, Annual or Update CCB having a CCB Start Date on or after October 1, 2009.
 - c) Services rendered prior to October 1, 2009 do not count toward the 12 month (Prevocational) lifetime total for any waiver participant.
 - d) Once the clock starts for Prevocational services, the count is continuous for the next 12 consecutive months and does not stop for any reason, including gaps in months of services as listed on the CCB, the removal of the service with an updated CCB, a lack of actual utilization, delayed starts, interruptions or intermittent use of the service.
- 2) Supported Employment Follow-Along (SEFA):
 - a) The 18 month window of opportunity per employment setting begins with the first month that SEFA services appear on a participant's CCB.
 - b) Regardless of any historical use of the service, the time limit clock is not set into motion until the service first appears on an Initial, Annual or Update CCB having a CCB Start Date on or after October 1, 2009.
 - c) Services rendered prior to October 1, 2009 do not count toward the 18 month SEFA lifetime total for any waiver participant.
 - d) Once the clock starts for SEFA services, the count continues for the next 18 months, stopping only if the participant stops working or enters into a new employment setting.
 - e) Otherwise, the clock does not stop for any reason over the next 18 months, including gaps in months of service as listed on the CCB, the removal of the service with an updated CCB, a lack of actual utilization, delayed starts, interruptions or intermittent use of the service.

DDRS Resources

Please direct any questions or concerns you may have to:

- **DDRS Website:** <http://www.ddrs.IN.gov>
- **DDRS Bulletin Archive:** <http://www.in.gov/fssa/ddrs/3350.htm>
- **BDDS Help Line, E-mail:** BDDSHelp@fssa.in.gov
- **BDDS Help Lines, Phone:** (317) 234-5222 or 1-(888)-545-7763

Thank you.

Reference #: BDDS20100201